### Research Proposal Summary

* 1. **Proposed work plan for internship unit(s) (IU):**

Please summarize the work plan for the project by showing which intern will work when. Each internship unit (IU) corresponds to one 4-6-month internship. This table provides a high-level overview of the proposed research project and information about intern(s). Please refer to the [**Accelerate Guide: Writing your proposal**](https://www.mitacs.ca/sites/default/files/resources/accelerate_guide_to_writing_your_proposal.pdf)for assistance.

*To add additional row, click on any cell in the bottom row of the table and then click on the "+" symbol on the bottom row.*

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|  | | | | | | | **Year 1** | | | | | | | | | | | | | | | | | | | | | | | | **Year 2** | | | | | | | | | | | | | | | | | | | | | | | | **Year 3** | | | | | | | | | | | | | | | | | | **Year 4** | | | | | | | | | | | | **Year 5** | | | | | | | | | | | |
| **Months** | | | | | | | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | 9 | | 10 | | 11 | | 12 | | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | | 8 | | 9 | | 10 | | 11 | | 12 | | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| Intern Name | | Degree Level | IU | | *Highlight the cells using a shade or colour to indicate the work plan for interns* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  |  |
| --- | --- |
| **Total internship units:** | ## |
| **Total project funding:**  The amount entered here should equal the total amount including partner and Mitacs contributions | **$**#####  *e.g., $30,000* | |

### Description of proposed research

* 1. **Research abstract** (Max. 200 words):

Please include: Research problem to be addressed and its significance, objectives, and proposed methodology. This section will be used to recruit reviewers; it differs from section 7.2. (Public project overview) and must clearly summarize the research proposed.

Click or tap here to enter text.

* 1. **Background** and review of relevant prior work (minimum 500 words):

Click or tap here to enter text.

* 1. **General objective** of the research project broken down into sub-objectives, activities, themes, or subprojects, as applicable:

Click or tap here to enter text.

* 1. **Details of internships or subprojects:**

**For each intern or subproject, provide the following mandatory information:**

*To duplicate the section below, click within any part of the section and then click on the "+" symbol on the bottom right corner.*

**Intern or subproject #**[insert intern or subproject identifier] **information**

1. **Name of intern.**

Name(s) of intern(s)

1. **Specific objectives of the internship or subproject**. Clearly state your [sub-] objectives so reviewers can assess if they are achievable.

Click or tap here to enter text.

1. **Methodologies**. Provide enough detail so reviewers can determine if the proposed methodology is appropriate and sufficient to achieve the [sub-] objectives.

Click or tap here to enter text.

1. **Timeline**. We suggest using a Gantt chart to provide a timeline showing which task will be done when to achieve each objective.

Click to insert text and/or images

1. **Expected deliverables.** Each project requires the submission of a completed Mitacs Final Report and Mitacs survey at the end of the project**.** Please describe the additional expected deliverables of the project i.e., expected outcomes, results, documents (e.g., intern’s thesis, peer-reviewed journal, teaching material, conference presentation, artistic production).

Click or tap here to enter text.

1. **Benefit to the intern.**

Click or tap here to enter text.

1. **Interaction**. Indicate the percentage (%) of time during the project that the intern will spend on-site at the partner organization location and at the academic institution(s). Research should be carried out equally (50%) in the premises of the partner organization and the academic institution(s).
2. Partner interaction:

|  |  |
| --- | --- |
| Interaction % at partner organization location in Canada | ##% |
| Interaction % at partner organization location abroad | ## % |
| Interaction % at academic institution in Canada | ## % |
| Interaction % at academic institution abroad | ## % |
| TOTAL (must equal 100%) | 100% |

1. If the research is not carried out equally (50%) at the premises of the partner organization and academic institution(s), please include a justification. NOTE: The minimum interaction at either site is 25% with a maximum of 75%.

Click or tap here to enter text.

1. **Partner interaction.**
   * + 1. Provide a detailed description of the activities that will be performed on-site at the partner organization and the expected interaction with and supervision by employees of the partner organization.

For **Accelerate Entrepreneur** applicants, please provide a detailed description of the activities that will be performed on-site at the pre-approved incubator, including the expected interaction with and supervision with incubator staff.

Click or tap here to enter text.

* + - 1. Describe the setting in which the intern(s) will be supported. Indicate (1) information about facilities available at each location, (2) where these facilitates are located, (3) the resources the partner organization will provide to support the intern’s work at their premises, and (4) who the intern(s) will have direct interaction with at each location.

For **Accelerate Entrepreneur** applicants, please indicate the resources the pre-approved incubator will provide, including information about space, resources, and expertise.

Click or tap here to enter text.

* 1. **Relevance to the partner organization and to Canada**:  
     Describe (1) the main activity of the partner organization (2) the partner’s experience and proposed role in the project, (3) how the partner will benefit from this research, and (4) how Canada will benefit from this research.

Click or tap here to enter text.

* 1. **Indigenous community involvement or impact (if applicable):**

Internships that involve or impact Indigenous communities must comply with the [Mitacs Indigenous Research Policy](https://www.mitacs.ca/en/indigenous-research-policy). Please provide information on i) Indigenous community support for the project, and their role in shaping its objectives & approach, ii) plans for Indigenous community access, use, and governance of resulting knowledge / data, and iii) the team’s background in Indigenous research, including any planned training / mentorship the intern(s) will receive to address deficits in experience.

You may also submit 1-2 letter(s) of support from Indigenous Elders who are members of the partner community / communities and possess the authority to speak on community interests.

Click or tap here to enter text.

* 1. **Relationship (if any) to past/other Mitacs projects:**   
     Describe whether or not the current project is related AND provide specifics about the relationship (e.g., not related because it refers to a different research area OR if related: provide information about what has been achieved in past projects and how the current application complements other submissions). Please include the project IT# for the previous or current project, which can be found on your Award Letter.

Click or tap here to enter text.

* 1. **References:**

Please cite academic references listed in this proposal.

Click or tap here to enter text.